
VIRGINIA LAW REVIEW

January Notes Pool

The *Virginia Law Review* will be accepting submissions for its January Notes Pool from **MONDAY, January 18** until **FRIDAY, January 29, 2010 at 12:00 P.M.** Students who would like their Note to be considered for publication in the *Law Review* should read the following guidelines and submission instructions:

1. The recommended length for a Note is 10,000–15,000 words **including footnotes** (approximately 35–50 pages in double-spaced, 12-point Times New Roman font). Notes longer than 15,000 words are discouraged. **Notes longer than 17,500 words will not be considered without prior approval of the Notes Development Editor.** Students may submit Notes shorter than 10,000 words.
2. Submit **FOUR** (4) copies of your Note to the *Law Review* office (SL 135a) by **12:00 p.m. on Friday, January 29, 2010.** Please use double-spaced 12-point Times New Roman or a similar font for the body of your submission. Please use single-spaced footnotes rather than endnotes for citations and references.
3. Your name should not appear on these four copies, but each copy should have an attached **cover page** which includes:
 - a. The **title** of your Note.
 - b. An **abstract** of approximately 250 words or fewer, single-spaced, which briefly summarizes the argument of your Note.
 - c. A list of the five (5) **sources** cited that are most related to your work.
 - d. The **word count** for your Note, both with and without footnotes.
(To calculate word count including footnotes, select Microsoft Word's "Word Count" feature from the "Tools" menu, and then select the "include footnotes" box at the bottom of the "Word Count" results window. *Microsoft Word 2007 users: Select the "Word Count" feature under the "Review" menu. Click the box beside the "include text, footnotes and endnotes" option.)
 - e. If you are resubmitting a Note that you previously submitted to the *Virginia Law Review*, a brief **description of any substantive changes** made to the Note.
4. In one sealed white envelope with your Note Title on the outside, submit a single page that includes:
 - a. Your name
 - b. Your phone number & e-mail address
 - c. Your mailing address
 - d. The title of your Note
 - e. A signed statement certifying that your Note was substantially written while you were in law school
 - f. The name(s) of the professor(s) with whom you worked when writing your Note
5. **Submit everything in one large manila envelope.** A box will be available outside SL135f for submissions.

The results of the January Notes Pool will be announced by **Monday, February 15** at <http://www.VirginiaLawReview.org>. Students who are not currently members of the *Virginia Law Review* whose Notes are accepted for publication will be invited to become members. If you have any questions, please contact Sarah Robertson at srobertson@virginia.edu or stop by the *Law Review* office.